

Plaques and Headstones



FACT SHEET



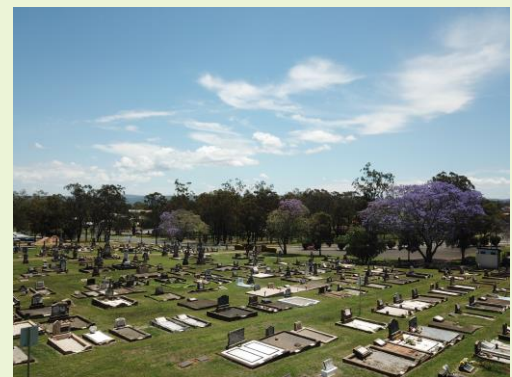
Approval must be obtained from Council before any monumental work is undertaken in a cemetery maintained by Lockyer Valley Regional Council. Construction, repairs, modifications, and installations are generally performed by a monumental mason in accordance with the relevant Australian Standards and Codes or Acts and Lockyer Valley Regional Council laws.

FORMS REQUIRED

- Application to Perform Monumental Work
- Public Liability Insurance for the person/company carrying out the work
- Diagram of proposed work

FEES APPLICABLE 2024/2025

- Application to Perform Monumental Work \$100.00



NEED HELP LOCATING A GRAVE?

Contact Council's cemetery staff for grave location information. A section map can also be provided.



For more information call **1300 005 872** or visit www.lockyervalley.qld.gov.au

FREQUENTLY ASKED QUESTIONS

HOW TO LODGE?

Online Services:

www.lockyervalley.qld.gov.au

Email:

mailbox@lvrc.qld.gov.au

Or in person at the Customer Experience Centres in Gatton or Laidley.

DID YOU KNOW?

Council does not arrange or perform monumental work for graves in our cemeteries.

We recommend a suitably qualified stonemason is engaged to provide you and your family with a monument that will last for generations to come.

A monumental mason will work with you and Council to install an appropriate monument to meet Council requirements.

SIZE REQUIREMENTS

A Lawn Base (Mower Base) can be installed but it must be at ground level, maximum size 900mm x 700mm x 40mm. The attached lawn plaque must not be greater than 750mm x 510mm x 50mm, inscribed with deceased details or can have a bronze plaque attached.

In areas where a concrete seam strip is available, these are installed with a width of 450mm.

For further information, or to clarify the requirements of a specific section, please contact Customer Experience staff.

WHY DO I HAVE TO OBTAIN APPROVAL FOR MONUMENTAL WORK?

The approval process is in place to ensure that all plaques and headstones are in accordance with the nature of the cemetery and the requirements of each section. It also ensures that memorials are placed in the correct location.

CAN I DO THE WORK MYSELF OR DO I HAVE TO ENGAGE THE SERVICES OF A MONUMENTAL MASON?

The work should be completed by a suitably qualified person or company. The person completing the work must supply Public Liability insurance, which can be expensive for an individual to arrange for a short period of cover. Monumental mason businesses are experienced with working in our cemeteries and are suitably qualified and covered with insurance.

WHO SHOULD COMPLETE THE FORM?

The application should be completed by the person or business performing the work. A full description and diagram of the proposed work must be supplied for approval.

WHEN IS WORK PERMITTED IN THE CEMETERY?

Please advise when work is proposed so we can ensure it is a suitable time and fits in with other scheduled cemetery activities. Council may request the works be rescheduled to give priority for burial activities.

WILL COUNCIL MAINTAIN THE PLAQUE/MONUMENT?

Council is not responsible for maintenance of any monument that has been constructed on a grave. The monument remains the responsibility of the Burial Right Holder or if the Burial Right Holder is deceased, the family and descendants of the interred person/s. Council reserves the right to remove any monument after due notice to family or descendants (where possible), if the condition of the monument renders it dangerous to cemetery staff or visitors.

ARE THERE ANY RESTRICTIONS REGARDING FLOWERS AND MEMORABILIA ON THE GRAVE?

Graves in lawn areas (as distinct from traditional monumental graves) are intended to have minimal flowers and memorabilia. No more than three receptacles for flowers are permitted on lawn graves or ashes memorials. Glass or metal containers, solar lights, pot plants, pebbles, plastic windmills and fencing are not permitted on lawn graves or ashes memorials. Any type of planting in the Lawn, Monumental Lawn or Monumental grave areas is prohibited. Council may also remove dead or faded flowers to keep the cemetery looking neat and tidy.